

# Finance Committee Agenda

Coatesville Area Senior High School Auditorium

**July 10, 2018 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Dean Snyder  
**BOARD MEMBERS:** Robert Fisher and James Hills  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the June 12, 2018 Finance Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements and the bills payable list, as presented. ([Enclosure](#))

### B. Donation for Caln Maker Space

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation of supplies and equipment for a STEM maker spaced in memory of Jeni Stanley, beloved Caln teacher. The donation is valued at approximately \$5,500. ([Enclosure](#))

### C. Donation for Scott Middle School Lunch Accounts

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation in the amount of \$300 from the Scott Middle School PTO to be used towards Scott Middle School lunch accounts. (Scott MS PTO received the donation from Coatesville Area Interfaith Coalition. ([Enclosure](#)))

### D. Donation from Track & Field Coaches Association of Greater Philadelphia

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation from the Track & Field Coaches Association of Greater Philadelphia. ([Enclosure](#))

### E. Agreement with Element Environmental Solutions

**RECOMMENDED MOTION:** That the board of School Directors approve the Agreement with Element Environmental Solutions to perform asbestos inspections and serve as the Designated Person for asbestos related issues from July 2018 through June 2022 for the District at a cost of \$5,545 per year. ([Enclosure](#))

### F. Agreement with The Protection Bureau

**RECOMMENDED MOTION:** That the board of School Directors approve the Agreement with The Protection Bureau for fire and burglar security monitoring as presented. ([Confidential Enclosure](#))

### G. Administrator Salary Increases

**RECOMMENDED MOTION:** That the board of School Directors approve the Administrator Salary increases as presented (*Confidential Enclosure*).

**H. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Sturdivant, Stephanie, Principal for Reeceville Elementary School. Letter Dated: 6/27/2018. Reason: Personal. Effective: TBD.

b. CATA

- 1) Allen, Nicholas, Teacher for North Brandywine Middle School. Letter Dated: 6/29/2018. Reason: Personal. Effective: 8/2/2018.
- 2) Barbarin, Virginia, Teacher for East Fallowfield Elementary School. Letter Dated: 6/25/2018. Reason: Personal. Effective: 6/25/2018.
- 3) Lee, Shawn, Teacher for South Brandywine Middle School, North Brandywine Middle School, and Scott Middle School. Letter Dated: 6/21/2018. Reason: Personal. Effective: 6/21/2018.
- 4) Moncrief, Lisa, Teacher for East Fallowfield Elementary School. Letter Dated: 6/29/2018. Reason: Personal. Effective: 6/29/2018.
- 5) Neubauer, Jaclyn, Teacher for Scott Middle School. Letter Dated: 6/25/2018. Reason: Personal. Effective: 6/25/2018.
- 6) Yi, James, Teacher for Caln Elementary School. Letter Dated: 6/21/2018. Reason: Personal. Effective: 6/21/2018.

c. EXTRA DUTY

- 1) Hughes, Gabriel, Student Council Advisor for the Coatesville Area High School Campus. Letter Dated: 6/12/2018. Reason: Personal. Effective: 6/12/2018.
- 2) Hughes, Gabriel, Junior Class Advisor for the Coatesville Area Senior High School. Letter Dated: 6/12/2018. Reason: Personal. Effective: 6/12/2018.
- 3) Smith, Carl, Assistant Cross Country Coach for the Coatesville Area High School Campus. Letter Dated: 6/25/2018. Reason: Personal. Effective: 6/25/2018.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Galbraith, Frank, Director of School and Public Safety for the Coatesville Area School District. Salary: \$70,000. Effective: 7/11/18. SP4: Staff.

b. CATA

- 1) Rosoff, Janet, School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Salary: \$56,331. Level: M+60. Step: 4. Temporary Professional Contract. Degree—BA Psychology, Temple University; MS—Counseling Psychology, University of Pennsylvania; Doctor of Philosophy and School Psychology, Temple University. Certification: Educational Specialist School Psychologist PK-12. Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Brosius, William, Summer School Teacher for the Coatesville Area Senior High School. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 2) Cumens, Christine, Summer School Food Service Substitute for the Coatesville Area School District. Posted: 6/4/2018. Salary: \$11/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 3) Lindquist, Anne, ESY Aide Substitute for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 4) McCarthy, Dennis, Summer School Teacher for the Coatesville Area Senior High School. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 5) Thompson, Jacqueline, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-12, Elementary K-6. Effective: 6/25/2018—8/2/2018. SP4: Staff.

**3. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) Colf, Jeffery, move from Principal for South Brandywine Middle School to Assistant Principal for the Coatesville Area Senior High School. Posted: 4/25/2018. Effective: TBD. SP4: Staff.

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Operations Committee Agenda

Coatesville Area Senior High School Auditorium

**July 10, 2018 - 6:00 PM**

(1<sup>st</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** James Hills  
**BOARD MEMBERS:** Robert Marshall, Jr. and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the June 12, 2018 Operations Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## AGENDA ITEMS

### **A. Request for Waiver of Fees:**

**RECOMMENDED MOTION:** That the Board of Directors approve the request for waiver of fees from the Coatesville Soccer program to host an indoor winter soccer futsal league. The event occurs during custodial working hours. ([Enclosure](#))

## INFORMATIONAL ITEM(S)

- ❖ Facilities Update on Summer Projects: Randall Glass, Director of Facilities
- ❖ Food Service Comparison Report as of June 30, 2018 ([Enclosure](#))
- ❖ Enrollment Report ([Regular](#) & [Charter](#))

## OLD BUSINESS

## NEW BUSINESS

## PUBLIC COMMENT

## ADJOURNMENT \_\_\_\_\_

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**Policy Committee Agenda**  
*Coatesville Area Senior High School Auditorium*  
**July 10, 2018 - 6:00 PM**  
*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Thomas Siedenbuehl  
**BOARD MEMBERS:** Brandon Rhone and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

**APPROVAL of MINUTES**

Approval of the June 12, 2018 Policy Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**AGENDA ITEMS**

**Consent Agenda**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Consent Agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**A. Policy 711 Advertising on School Property: Second Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 711. ([Enclosure](#))

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

Discussion on Policy 707 Facility Use ([Enclosure](#))

Discussion on Policy 903 Public Participation in Meetings ([Enclosure](#))

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

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